



# KidSport™ Greater Victoria 2018 Grant Application Guidelines

KidSport™ is a community based sport-funding program established in 1993 by Sport BC. KidSport™ provides grants for children ages 5 – 18 to participate in a sport season of their choice. There are many community chapters in BC and over 180 chapters across Canada. KidSport™ works to fulfill its mission of eliminating the financial barriers to sport participation, 'So ALL Kids Can Play!' For more information, please visit [www.KidSport.ca/BC](http://www.KidSport.ca/BC) & [www.KidSport.ca/GreaterVictoria](http://www.KidSport.ca/GreaterVictoria).

## Consideration

KidSport™ considers the social and economic barriers facing the athlete's family when determining eligibility for funding. To help manage the increased demand and to ensure fair distribution of funding, the following screening criteria will be applied:

- As resources allow, first time applicants will receive priority for grant funding
- Returning applicants will be considered on a monthly basis, as funding permits
- Unsuccessful applicants will be notified as quickly as possible
- Canada Revenue Agency low income guidelines are used in determining eligibility

## Athlete Recipient – Section 1

- Children ages 5 - 18 years are eligible to apply for a grant
- Grants of a maximum of \$400 are to be used for payment of **participation/registration fees only** for a season of sport
- Camps, equipment, lessons, travel to games or playoffs, fundraising, championships, etc. **are not eligible expenses**
- Maximum funding in one year is \$400 and it can be applied to one or more sports
- Applications must be received prior to, or at the beginning of the requested season of sport
- Incomplete applications will be returned

## Sport Organization or School Name – Section 2 – Fill in only one – Sport or a school

- Local club must be a current member of a provincial or national sport governing body through Sport BC ([www.sportbc.com](http://www.sportbc.com))
- Sport activities must demonstrate a sustained sport experience (a minimum two month season of sport led by a qualified coach)
- Only seasons of sport through community sport clubs or approved school programs are eligible for funding

## Parent/Guardian Financial Income - Section 3

- A parent or guardian must initiate the application on behalf of the athlete applicant
- The parent or guardian fills out sections 1 to 4 and passes the application to a Reference
- It is the responsibility of the parent or guardian to ensure the application is complete and submitted to KidSport™ Victoria
- The income guidelines are used for funding eligibility decisions. **Circle the 2 sets of numbers that apply to you**
- Combined family income includes income from all supporting family members
- **A copy of your previous year's net income (Income Tax Return) may be requested for verification of financial status**

## Income Verification Endorser - Section 4 (Please read carefully)

The Endorser is the most important step in the KidSport™ application process. The Endorser acts as an objective third party who is familiar with the athlete's family and is in a professional position to attest to the social and economic barriers facing the family.

- A Endorser can be a professional in social work or family services, a school principal or counsellor, a senior recreation administrator, lawyer, accountant, law enforcement officer, or a registered physician etc.
- Endorsers, other than those listed, may be considered if a written letter from the potential Endorser is submitted outlining the financial need of the family and is included with the application
- Family members, coaches, registrars or directors of clubs/leagues are **NOT** accepted as Endorsers for their own club.
- **If no Endorser is available, a copy of income tax return showing net income for previous year can be submitted with written application**

## Grant Distribution

- Once the completed application is received and approved by KidSport™ Victoria, a cheque will be sent directly to the sport organization
- Please keep a photocopy of the application for your records
- Please allow a minimum of 60 days for review of application; processing time will vary depending on the availability of funds

## Application Approval

Notification of the status of the application will be sent to the adult sponsor as soon as possible. If the application is approved, a copy of the letter of notification may also be sent to the sport / recreation organization specified on the application and other sport organizations as required. The parent, guardian, or sport / recreation organization must notify the KidSport™ chapter in their area or KidSport™ BC if the athlete withdraws from the sport activity. The grant must be used by the athlete for whom the grant was approved; no portion of the grant can be transferred to someone else.

## Privacy / Confidentiality

KidSport™ respects your privacy. We never sell, trade or loan your information to any other organization. Information provided in this application is being collected for the purpose of administering KidSport™. This information will only be disclosed to KidSport™ personnel who need the information to carry out the responsibilities of their job, and to other organizations who may need to be contacted in order to process the application. Statistics are reported at the regional, provincial and national level. Individuals are not personally identified. **By completing this application form you agree to have all collected information stored in our online database system.** For more information on our privacy policy, please visit [www.KidSport.ca/Legal](http://www.KidSport.ca/Legal).



KidSport™ Greater Victoria

Box. 345, 185-911 Yates St  
Victoria, BC V8V 4Y9

p. 250.380.1518

[www.KidSport.ca/GreaterVictoria](http://www.KidSport.ca/GreaterVictoria)

So **ALL** Kids  
Can Play!



# KidSport™ Greater Victoria 2018 Grant Application

All five sections of the application must be filled out completely. Incomplete and illegible forms will be returned. The Parent/ Guardian/ Parent or guardian completes sections 1 - 4, then passes the application to the Reference to sign. Please see Application Guidelines for complete details on application process. Application must be submitted to KidSport™ Victoria, Box 345, 185 – 911 Yates St. Victoria, BC V8V 4Y9. **By submitting this form you agree to have your information stored in our online database system.**

### Section 1: Athlete Recipient

First Name:	Last name:
Mailing Address:	
City:	Postal Code:
Birth Date (YYYY/MM/DD):	Telephone: ( )
<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> _____	Has this applicant received a KidSport grant before? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please select if you are one of the following populations: <input type="checkbox"/> Aboriginal <input type="checkbox"/> Athlete with a disability <input type="checkbox"/> New Canadian (resided in Canada for less than 10 years)	
Sport activity for which the grant will be used: Sooke Sailing Association Youth Sailing Program	
Sport season is from ___Jan 1 <sup>st</sup> 2018___ (date) to ___Dec 31 <sup>st</sup> 2018___ (date) <b>Full Registration Cost: \$465.50</b>	
<b>Grant Request: (max \$400 per year *no uniform or fundraising fee) \$ 400.00</b>	

<b>Section 2: Sport Organization</b> <input checked="" type="checkbox"/> <b>OR</b> <input type="checkbox"/> <b>School</b> <input type="checkbox"/>	<b>School Name:</b>
<b>Sport Club Name:</b> Sooke Sailing Association	
Mailing Address: 2098 Solent Rd N	
City: Sooke	Postal Code: V9Z0Z1
Telephone: ( 778 ) 425 4030	Email: admin@sookesailing.com
Registrar's Name: Gord Fulcher	School District #: 61 <input type="checkbox"/> 62 <input checked="" type="checkbox"/> 63 <input type="checkbox"/>
What is the name of the Provincial Sport Organization the local club is a member of?: BC Sailing Association	

<b>Section 3: Parent or Guardian</b>	
First Name:	Last name:
Mailing Address:	
City:	Postal Code:
Telephone: ( )	Email:
Relationship to athlete:	Date:

Please circle the number that applies to your family and total net income.

# People in Household	2	3	4	5	6	7
-----------------------	---	---	---	---	---	---

Circle the number closest to annual income of the family

Combined Income	\$31,611	\$38,715	\$44,704	\$49,981	\$54,751	\$59,138
-----------------	----------	----------	----------	----------	----------	----------

Please complete the following section. All boxes must be checked for application to be processed:

- The information presented in this application is true and complete to the best of my knowledge
- I have read and agree to the privacy policy (see guidelines)
- I give KidSport permission to contact me
- I agree to and understand that while KidSport is providing funding to cover the fees associated with my child's activity/sport, I will not hold KidSport responsible, nor will I take legal action under any circumstance (i.e. injury, etc)

Signature of Parent or Guardian: X

### Section 4: Income Verification Endorser \*This section must be completed by the Endorser prior to submitting application form

First Name:	Last name:
Position:	Organization:
Address:	
City:	Postal Code:
Telephone: ( )	Email:
I have thoroughly read and understand the guidelines of KidSport™ and agree this Parent/Guardian/Parent or guardian meets the guidelines. I agree to participate in a brief telephone follow-up if required.	
Signature of Endorser:	Date:

